



JON S. CORZINE
Governor

New Jersey Office of the Attorney General

Division of Consumer Affairs
State Board of Professional Engineers and Land Surveyors
Home Inspection Advisory Committee
124 Halsey Street, 3rd Floor, Newark, NJ 07102
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Please be advised that under the New Jersey Uniform Enforcement Act (N.J.S.A. 45:1-7.1a - e), a license is "suspended" (non-disciplinary suspension) thirty (30) days following the expiration date (April 30, 2005). A licensee may reinstate a "suspended" license within five (5) years following its date of expiration (April 30, 2005), by meeting the following requirements (pursuant to N.J.S.A. 45:1-7.2).

The following are instructions for reinstatement:

1. Complete:

- The enclosed Application for Reinstatement;

2. Enclose the following:

- Completed Reinstatement Application
- Payment of all past delinquent renewal fees, current renewal fee, and reinstatement fee.
(*See attached invoice for the exact amount due.*)
- If applicable (for licensed home inspectors only), satisfactory proof that the applicant has maintained proficiency by completing the continuing education hours or credits required for the renewal of an active license or certificate of registration or certification.
- A notarized affidavit including the following
 - * An employment list indicating each job held during the lapsed licensure or certification period and, ONLY FOR ASSOCIATE HOME INSPECTORS, the name of the licensed home inspector who you are under their regular, effective and direct supervision. This affidavit of employment must include the names, addresses and telephone numbers of each employer;
 - * A statement indicating if you were, or were not, engaged in the practice of your profession or occupation in New Jersey during the period that your New Jersey License or certificate was lapsed. *If you were practicing your profession or occupation during this lapsed license period, you must include a description of the homes, or dwellings, that you inspected and reports produced along with its corresponding date(s) of signature*; and
 - * An explanation of the your failure to renew promptly

*******PLEASE NOTE, YOU MUST POSSESS AN ACTIVE NEW JERSEY LICENSE IN ORDER TO SIGN DOCUMENTS. SIGNING DOCUMENTS WITHOUT AN ACTIVE LICENSE MAY BE CONSIDERED THE UNLICENSED PRACTICE OF YOUR PROFESSION AND MAY RESULT IN DISCIPLINARY ACTION.**

Please submit all of the above referenced documentation to:

Home Inspection Advisory Committee
Mrs. Lyann Hope
124 Halsey Street, 3rd Floor, P.O. Box 45043
Newark, New Jersey 07101